

BITT POLYTECHNIC

Approved by AICTE, New Delhi; Affiliated to Jharkhand University of Technology, Ranchi; Recognised by DHTE, Govt. of Jharkhand

DEPARTMENT OF TRAINING, PLACEMENT, CONSULTING, INNOVATION & RESEARCH (DTPCIR)

An Initiative towards Youth Empowerment operates as an integral part of

BNYPC (BITT National Youth Placement Cell) established by the Birsa Institute of Technology (Trust) in association with BITT Polytechnic, provides equal opportunities for all college students, regardless of economic background. It focuses on skill development, industry exposure and employment, bridging the gap between education and careers through the BITT Group of Institutions.

DTPCIR focuses on Professional and Career Development through The B-CREDIT (a program run according to the nectar call of freedom as per the National Education Policy) and The NPERG (based on cutting-edge research, placement, and growth in world-class companies across the globe, in multiple disciplines of education), making it "An Initiative Towards Youth Empowerment".



BITT-G/NOTICE/2023-24/ 11022

Dated: 05/02/2025

NOTICE

All the students (Male & Female both candidates) of Diploma in Mechanical, Electrical, Instrumentation & Chemical Engineering stream of 2024 / 2023 / 2022 Batch are hereby informed that "**Hindustan Petroleum Corporation Limited (HPCL)**" is shortly going to do online / offline / recruitment / Apprenticeship / placement program. Also join BITT GOI WhatsApp Channel to get all updates.



Hindustan Petroleum Corporation Limited (HPCL) was established on July 15, 1974. HPCL is a Maharatna Central Public Sector Enterprise (CPSE) with annual gross sales of Rs. 4,59,815 Crore during 2023-24. HPCL achieved the highest-ever sales volume of 46.8 MMT and processed the highest-ever 22.3 million tonnes of crude during 2023-24 with 103% of refinery capacity utilization and achieved the highest-ever pipeline thrupt of 25.8 MMT during the year. HPCL enjoys approximately 20.48% market share in India as of Oct'24 and has a strong presence in Refining & Marketing petroleum products in the country. During 2023-24, HPCL recorded the highest-ever standalone PAT of Rs. 14,694 Crore. HPCL owns and operates Refineries at Mumbai & Visakhapatnam with designed capacities of 9.5 MMTPA & 13.7 MMTPA respectively. HPCL also owns the largest Lube Refinery in the country at Mumbai for producing Lube Oil Base Stocks with a capacity of 428 TMTPA. HPCL holds a 48.99% equity stake in JV Company, HMEL which operates an 11.3 MMTPA capacity refinery in Punjab, and also has a 16.96% equity stake in MRPL which operates a 15 MMTPA capacity refinery in Karnataka.

HPCL has a vast marketing network consisting of 19 Zonal offices in major cities and 145 Regional Offices facilitated by a Supply & Distribution infrastructure comprising 43 Terminals/Installations/ Tap Off Points, 57 Aviation Service Stations, 56 LPG Bottling Plants, 4 Lube Blending plants, 35 Depots & 35 Exclusive Lube Depots. The customer touch points constitute 22,631 Retail Outlets, 1,638 SKO/LDO dealers, 336 Bazar Lube distributors, 144 Industrial Lube Distributors, 1,817 CNG facilities at Retail Outlets, 4,123 EV charging stations, 840 Door-to-Door delivery dispensers and 6,367 LPG Distributorships with a customer base of above 9.69 crore LPG consumers as of Oct'2024.

HPCL has the second-largest petroleum product pipeline network in India with a network length of 5,134 km. HPCL also conducts business through 20 JV and Subsidiary companies operating across the oil & gas value chain. HPCL has its Research & Development Centre named 'HP Green R&D Centre' in Bengaluru. The Centre provides advanced technical support to the Refineries and Marketing SBUs for operational improvement, absorbs new technologies, develops innovative & path-breaking technologies, licenses technologies, and becomes a knowledge hub. HPCL is cognizant of the importance of environmental sustainability for the health of our planet, the wellbeing of current and future generations and the preservation of ecosystems and biodiversity. Toward this objective, various initiatives were undertaken by HPCL in the areas of carbon footprint reduction, energy efficiency, water conservation, waste management, renewable energy, etc. HPCL has also announced its plan to reach Net Zero in Scope 1 & 2 emissions by 2040. Equal focus is thrust on the triple bottom line framework of financial, social and environmental capital towards greater business values.

HPCL is committed to conducting business to preserve the environment, sustainable development, being a safe workplace, and enriching the quality of life of employees, customers, and the community. HPCL's CSR reaffirms the continuing commitment of the corporation toward societal development. The key focus areas are Childcare, Education, Health Care, Skill Development, Sports, Environment & Community Development, Contribution to Incubators and Contribution to Public-funded Universities.

Website: <https://www.hindustanpetroleum.com/>

JOB DETAIL:

Designation: HPCL Junior Executive

Criteria:

- All Diploma Candidates in Diploma in Mechanical, Electrical, Instrumentation & Chemical Engineering stream will be eligible
- Candidate of the Batch 2024 / 2023 / 2022 will be eligible for the recruitment process.
- Age - 18 years to 25 years as on 14th Feb 2025
- Male & Female both candidates are eligible

Salary: INR 10.58 LPA (CTC)

Location: PAN India

Selection Process:

- CBT (computer based test)
- Group Task/Group Discussion
- Skill Test
- Personal Interview
- Pre-employment medical examination
- Final Result

Last date of Registration is 14/02/2025 till 11:59 PM.

Placement Drive Date: will be notified

NOTE:

- a. The interested students should fill their details at available Link: <https://forms.gle/4D1KZBhZfkpryrK36> on or before 14/02/2025 up to 11:59 PM, for attending the online placement program.
- b. The above notice has been shared from the authentic source like advertisements / print media / newspaper / journals / recruiters / public / private sectors. The aim of the institute is to make an advanced level awareness of the vacancies in public as well as private sectors for recruitments/ placements of diploma students as per company's recruitment policies. The students have to complete the registration process on visiting the company website (career section) Or fill up the recruiter's form on their links as well as they have to fill the college registration form in complete manner as per company norms/HR policies. The recruitment/ placement programs are based on online/ offline tests and interviews conducted by authorized officials. The placements/joining will be only offered to those students who will qualify all the process. The college is helping hand for students and taking best possible efforts for their brighter future. Remember, there is no any shortcuts / easy way to have direct placements. The college is not fully responsible to the students who will not able to get selected in the desired company.

BITT HELP-DESK: All students are advised to make only WhatsApp messages on BITT helpline WhatsApp No.- 9931080111. Students may send their feedbacks/suggestions/complaints through WhatsApp only. No any call will be entertained on this no. in any cases.

With Best Wishes,

BITTP

For admission/Scholarship/Placement/Start-up/Entrepreneurship/Notices/Any details, Visit URL given as: <http://www.bittpolytechnic.com>



Coordinator, DTPCIR

Copy to,

1. Hon'ble Chairman, BITTGOI
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3. Assistant Registrar
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for all details of
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at different
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I.Sc/10+2 छात्र-2 वर्षों में पूरी करें
पॉलिटेक्निक शिक्षा और प्राप्त करें रोजगार

BUMPER PLACEMENTS

DIPLOMA IN ENGINEERING

Computer Science Engineering CSE
A. I. & Machine Learning AIML
Cloud Computing and Big Data CCBD
Cyber Security and Information System CSIS
Computer Engineering and IoT CEIoT
Electrical Engineering EE
Electronics & Communication Engineering ECE
Mechanical Engineering ME
Civil Engineering CE

QUALIFICATION & ELIGIBILITY:

10th/Matric/JCECEB, lateral entry 12th (PCM)/ITI /10+2 Vocational
2nd year lateral entry is also available

WORKING PROFESSIONAL

Computer Science Engineering CSE
Mechanical Engineering ME
Civil Engineering CE

QUALIFICATION & ELIGIBILITY: 10+2 (Physics, Chemistry and Math), Or 10+ITI
(2 Years) with One Year Full Time Regular Working Experience

UNDER GRADUATE PROGRAMME

Bachelor of Business Administration BBA
Bachelor of Computer Application BCA
(2nd year Lateral Entry is available in BCA)

QUALIFICATION & ELIGIBILITY: for BBA 10+2 with 45% Minimum Marks
(40% for SC/ST/OBC), for BCA Diploma/10+2 with Math (I.Sc/I.Com/I.A) and
45% Marks Minimum for Lateral BCA, DCA from any UGC recognized University

9470193642 9403890719 9931080111

For a free career counselling session / Admission counsellor WhatsApp Nno.



प्राइवेट कंपनी / प्राइवेट सेक्टर में कार्यरत कर्मचारी हमारे संस्थान से डिप्लोमा कोर्स पूर्ण कर पदोन्नति हेतु अवसर प्राप्त कर सकते हैं। सीट सीमित है प्रवेश हेतु शीघ्र संपर्क करें।

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AWARDED AS
**BEST POLYTECHNIC
COLLEGE IN INDIA**
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JOIN US AND UNLOCK YOUR POTENTIAL

RECRUITMENT FOR PROFILE OF DIPLOMA ENGINEERING

Hindustan Petroleum Corporation Limited (HPCL) was established on July 15, 1974. HPCL is a Maharatna Central Public Sector Enterprise (CPSE) with annual gross sales of Rs. 4,59,815 Crore during 2023-24.

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HPCL invites talented & motivated candidates looking for exciting career opportunities in energy sector and willing to contribute towards India's energy future by being part of our growth journey. Interested and eligible candidates can apply online for the following vacancies in Marketing Division of HPCL.

1. IMPORTANT DATES

Important Dates	
Commencement of Online Application	15 th January 2025 (0900 hours onwards)
Last Date of Online Application	14 th February 2025 (Upto 2359 hours)

2. POSITIONS, ELIGIBILITY CRITERIA AND VACANCY SNAPSHOT

S. No.	Position	Pay Scale (Rs)	Vacancies	Max Age (Years)	Essential Qualifications	Minimum Experience (Years)
1	Junior Executive-Mechanical	30000-120000	130	25	3-years full time Regular Diploma in Mechanical Engineering	Nil
2	Junior Executive-Electrical	30000-120000	65	25	3-years full time Regular Diploma in Electrical Engineering	
3	Junior Executive-Instrumentation	30000-120000	37	25	3-years full time Regular Diploma in Instrumentation Engineering	
4	Junior Executive-Chemical	30000-120000	2	25	3-years full time Regular Diploma in Chemical Engineering	

Note: Experienced candidates are also eligible to apply for above positions

DIPLOMA ENGINEERING FUNCTIONS	
Core Discipline	Eligible Diploma as mentioned on Diploma Certificate
Mechanical	Mechanical Engineering
Electrical	Electrical Engineering
Instrumentation	Instrumentation, Instrumentation & Control, Instrumentation & Electronics Engineering
Chemical	Chemical Engineering, Chemical Technology

MINIMUM MARKS REQUIRED IN QUALIFYING DIPLOMA	
All positions	Minimum 60% marks for UR/ OBCNC/ EWS and 50% for SC/ ST/ PwBD candidates





3. SHORTLISTING & SELECTION PROCESS

- a. The selection process may comprise of various shortlisting and selection tools like Computer Based Test (CBT), Group Task/ Group Discussion, Skill Test, Personal Interview etc. which would be administered depending upon the position requirement.
- b. All the candidates claiming to fulfil requisite eligibility criteria may be called for Computer Based Test.
- c. Computer Based Test will consist of objective questions and will comprise of two parts.
 - i. **General Aptitude** consisting of English Language, Quantitative Aptitude Test & Intellectual Potential test (Logical Reasoning and Data Interpretation).
 - ii. **Technical / Professional Knowledge** comprising of questions related to Qualifying degree / Educational background required for the applied position.
- d. Candidates qualifying in the Computer Based Test may be called for Group Task/ Group Discussion, Skill Test and Personal Interview in order of merit & predetermined ratio. Candidates qualifying in Group Task/ Group Discussion, Skill Test will be referred for Personal Interview. Candidates will further be referred for Pre-Employment Medical Examination basis their overall performance in Computer based Test, Group Task/ Group Discussion, Skill Test and Personal Interview.
- e. Candidates must secure minimum qualifying marks in each of the applicable selection process stages to be considered for further selection process.
- f. A category & discipline-wise merit list will be drawn for all the candidates who qualify in all the applicable stages.

Note: The details related to syllabus for Computer Based Test, Shortlisting methodology, Selection process will be uploaded on our website prior to commencement of selection process

4. EMOLUMENTS

Pay Scale* (Rs)	Cost to Company (CTC) Approx.
30000-120000	Rs 10.58 Lakh

*A candidate will be inducted at the minimum of the pay scale.

Note: - The CTC mentioned has been calculated at minimum base level of pay grade and includes Base Pay, Retirement Benefits, Dearness Allowance, HRA and Cafeteria Allowance and also includes Performance Related Pay (calculated at maximum), which is dependent upon multiple factors and payable as per the Corporation's policy. It may please be noted that the retirement benefits are admissible upon separation /retirement as per the Corporation policy prevailing at that time. CTC is for candidates posted in metro cities and other locations may vary.

The Corporation also offers a comprehensive benefits package, including Liberal medical insurance coverage for employees and their dependent family members; Annual leave entitlements, comprising of casual leaves, earned leave, leave on half pay etc.; Financial assistance programs, encompassing housing





loans, vehicle loans, and education loans for children; Furniture advance for residence; Conveyance allowance to support commuting expenses; Computer and internet allowance for remote work arrangements; Reimbursement of mobile phone and monthly expenses etc.

5. PRE-EMPLOYMENT MEDICAL EXAM

Appointment to the above posts will be subject to the candidate being medically fit and/ or clearing the physical endurance tests as per the standards prescribed for the post by the Company. Shortlisted candidates shall be required to get their Pre-Employment Medical Examination done in HPCL nominated/ empanelled hospitals. The decision on medical fitness by HPCL's Chief Medical Advisor would be final and binding on the candidate. **Any request for re-examination shall not be entertained.** Reference for a medical examination does not mean final selection.

The Pre-Employment Medical Examination Standards are available on HPCL Corporate Website (www.hindustanpetroleum.com/careers). Candidates are advised to ensure that they are Medically Fit as per HPCL's Pre-Employment Medical Examination Standards before commencing filling the ONLINE application.

6. PLACEMENT/ POSTING

Posting/ Assignment can be in any SBU/ Department of Marketing Division of the Corporation at any place in the country. Currently, openings are in POL Supply locations, LPG Plants, Pipelines, Aviation Service Facilities (ASFs), Lube Plants etc. The services thereafter will be transferable to any SBU/ Department/ Division as per the requirement of the Corporation. These positions involve working in shift duties. Selected candidates may also be posted / assigned to any of the subsidiaries/ Joint Ventures or any department of Government of India.

7. PROBATION & RETENTION

Probation: The Selected Officers will be on Probation for one year from the Date of Joining. Upon successful completion of the Probation period, the officer will be considered for confirmation as per company policy.

Retention Amount: An amount of Rs. 5000/- per month will be deducted as retention amount from the total emoluments for the first six months during the probation period for officers in Pay Scale of Rs 30000-120000. The amount will be refunded to the officers only after their confirmation. The retention amount will be forfeited, in case the employee leaves the Corporation or on termination of service before the confirmation.

8. RESERVATIONS, CONCESSIONS & RELAXATIONS

- Reservation of posts for SC, ST, OBCNC, EWS and PwBD (Persons with benchmarked disabilities – with degree of disability 40% or above) are as per Government Directives. The reservation is as per statutory guidelines and judgement of Hon'ble Supreme Court on R.K.Sabharwal Vs. State of Punjab case. Department of Pers & Trng, vide O.M. No. 36012/2/96-Estt(Res.) dated 02.07.1997 replaced vacancy based roster with post based roster. The reservation given below has been considered taking into account existing category wise cadre strength, excess /shortfall in the respective categories and the advertised vacancies.





Category-wise vacancy distribution is as given below.

Pay Scale (Rs)	SC	ST	OBCNC	EWS	UR	Total
30000- 120000	35	17	63	23	96	234

- b. Candidates seeking reservation as SC/ST/OBCNC/EWS, shall have to produce a certificate in the prescribed proforma (the format can be downloaded from HPCL Website) meant for appointment to posts under the Government of India from the designated authority indicating clearly the candidate's caste, the Act/Order under which the caste is recognised as SC/ST/OBCNC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/ community and its spelling in their caste/ community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBCNC category list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.nbc.nic.in>, for ST category the list of castes for each state is available on the site www.ncst.nic.in and for SC category the list of castes for each state is available on the site <http://www.socialjustice.nic.in>). A certificate containing any variation in the caste name will not be accepted. Further, the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.
- c. The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/ her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate, which should have been issued to him/ her based on his/ her father's OBC certificate from the State to which he (father) originally belongs.
- d. A person who wants to avail the relaxed standards of PwBD reservation will have to submit a disability certificate issued by a Competent Authority as prescribed in RPwBD Act, 2016. Further to this, according to Notification No: 38-16/2020-DD-III-DT.04/01/2021 by Ministry of Social Justice & Empowerment, list of positions/ disciplines in which PwBD candidates are eligible to apply for this recruitment drive are given against the vacancies. Appointment in these vacancies will be offered to PwBD candidates after considering the nature of duties & responsibilities of the job, location, hazard, strain & other factors, also considering that the condition is not likely to interfere with the performance of duties of the post with reasonable efficiency and without possible deterioration of his/ her health. The final appointment would be based on candidate's medical fitness with respect to job profile of the identified post.
- e. For getting the benefits of reservation under EWS category, the Income and Asset Certificate shall be valid for the financial year 2024-25 and should have been prepared on the basis of income and asset verification for the financial year 2023-24. The name of the caste should be clearly mentioned in the aforesaid certificate. Caste name like "General/Samanya etc." will not suffice. Applicant's photo on the certificate should be duly pasted, signed and stamped by issuing authority. 'Income and Asset Certificate' shall be submitted by such candidates at the time of interview (if called for interview). No request for extension of time for production of 'Income & Asset Certificate' beyond the said date shall be entertained. In case candidates fail to produce the same at the time of

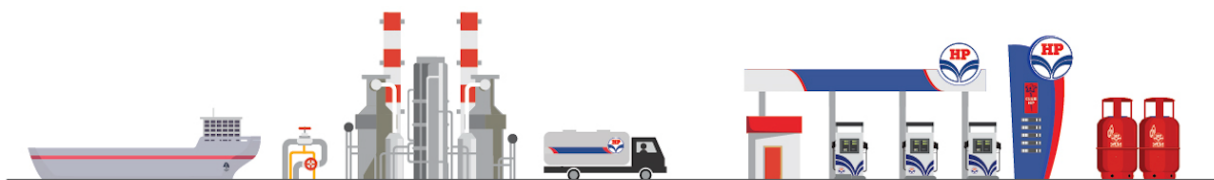




interview, they will not be allowed to appear for interview. Further, their request for interview under General category will also not be entertained.

- f. Maximum age limit is relaxed by 5 years for SC & ST, 3 years for OBCNC, 10 years for PwBD (UR), 13 years for PwBD (OBCNC) and 15 years for PwBD (SC/ST) candidates.
- g. Maximum age limit is relaxed by 5 years for candidates domiciled in Jammu & Kashmir between 01.01.1980 and 31.12.1989.
- h. Maximum age relaxation by 5 years is applicable for Ex-servicemen & Commissioned Officers (including ECOs/ SSCOs) subject to rendering minimum 5 years' service in Armed Forces and fulfilment of other conditions prescribed by Govt. of India.
- i. Minimum age of the applicants shall be 18 years and above as on the closing date of application, i.e, 14th Feb 2025.
- j. The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBCNC candidates and such candidates will have to indicate their category as Unreserved (UR)
- k. Further the OBCNC candidates will have to give a self-undertaking, at the time of Personal Interviews in terms of DOPT memo No. 36012/22/93-Extt. (SCT) dt. 08.09.1993 if called for, indicating that they belong to OBC-Non-Creamy Layer.
- l. Relaxed standards in assessment/ selection will be applied for SC, ST, OBCNC, PwBD candidates.
- m. If the SC/ ST/ OBCNC/ PwBD certificate has been issued in a language other than English/ Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.
- n. Any request for change in Category (UR/ EWS/ SC/ ST/ OBCNC/ PwBD) once filled in the online application form, will not be considered and accordingly concession/ relaxation applicable will not be extended. Hence, candidates are advised to fill the application with utmost care while mentioning category.**
- o. Further to this, according to Notification No: 16-15/2010 DD.111 DT.29/07/2015 by Ministry of Social Justice & Empowerment, list of positions/ disciplines in which PwBD candidates are eligible to apply for this recruitment drive is given below:

Position	PwBD Eligibility
Junior Executive-Mechanical	LV.D.HH.OA.BA.OL. LC. Dw. AAV. ASD (M). SLD. MI.MD (any of the combinations above)
Junior Executive-Electrical	D. HH. OL. LC. Dw. AAV.SLD.MI.MD (any of the combinations above)
Junior Executive-Instrumentation	D. HH. OL. CP. LC. Dw. AAV.ASD(M). SLD. MI.MD (any of the combinations above)



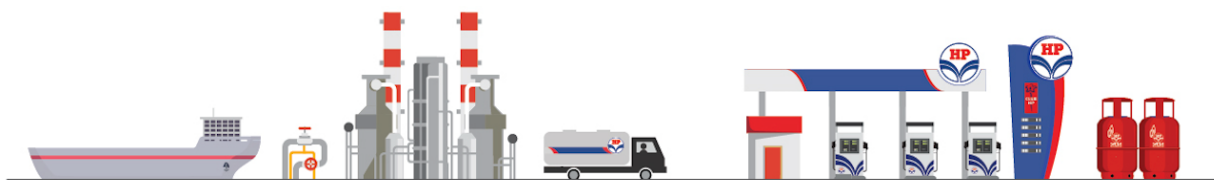


Junior Executive-Chemical	HH. OA. OL. CP. Dw. AAV. SLD. MI. MD (any of the combinations above)
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Abbreviations: B=Blind, D= Deaf, LV=Low Vision, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, BLOA=Both Leg & One Arm, BLA=Both Legs Arms, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, ASD(M)= Autism Spectrum Disorder (M= Mild, MoD= Moderate), SLD= Specific Learning Disability, MI= Mental Illness, MDy=Muscular Dystrophy, MD=Multiple Disabilities.

9. APPLICATION PROCESS

- Online Application will be accepted from 0900 hrs on 15th January 2025 till 2359 hrs on 14th February 2025.
- Candidates are requested to apply online only on www.hindustanpetroleum.com **Careers** → **Current Openings**, after reading detailed advertisement. No other mean / mode of the application shall be accepted.
- Applications with incomplete / wrong particulars or not in the prescribed format will not be considered.
- The email id and mobile number provided in online application should remain valid for at least one year. Candidates must use proper e-mail IDs created in their names. Applications with pseudo / fake email IDs will attract appropriate action under the law.
- All the details given in the online form will be treated as final and no changes will be entertained.
- In the event of submission of incomplete application along with application fees for reasons whatsoever, his / her candidature will stand cancelled and Application fee will be forfeited. No further communication/ consideration on the same shall be entertained.
- Candidates will be required to submit documentary evidence of eligibility before the Personal Interview process within stipulated time as advised by HPCL. Any mismatch in name, qualification, other criteria's of documents from the data given in application form will lead to disqualification at any stage.
- CBT/ Personal Interviews for different positions may be conducted on the same day/ different venues for all the positions.
- Any request for change of venue/ date for CBT / interviews will not be entertained.





10. APPLICATION FEES

- The application fees is applicable for all positions.
- SC, ST & PwBD candidates are exempted from payment of application fee.
- UR, OBCNC and EWS candidates are required to pay a Non-Refundable Amount of ₹1180/- + payment gateway charges if any (Application fee of ₹1000/-- + GST@18% i.e. ₹180/- + payment gateway charges if applicable).
- Payment Mode: Debit / Credit card/ UPI/ Net Banking: On paying application fee online, the payment status will automatically change to “Your Transaction is successfully completed”, on successful receipt of fees.
- All the candidates must ensure that the payment status is “Completed” as the transaction will be considered “incomplete” in case of any other payment status. Once the payment is done, candidates are required to take print of acknowledgment of payment and preserve the same for future reference.
- No other mode of payment than those mentioned above will be accepted.
- Application fee once paid will not be refunded under any circumstances. Also, chargeback cannot be claimed for any reason.
- The fee being paid is only towards the submission of application and does not in any way guarantee issuance of interview call letter etc.

11. GENERAL INSTRUCTIONS

- Only Indian Nationals are eligible to apply.
- All computations of age/ relevant experience requirement/ qualification shall be done with respect to the last date of receipt of online application i.e. **14th February 2025**.
- Queries must be emailed keeping the subject of the mail formatted as “Position Name – Application Number” at careers@hpcl.in.
- All the qualifications should be **full time regular course/s** from AICTE approved/ UGC recognized University/ Deemed University/ State board. The courses offered by Autonomous Institutions should be equivalent to the relevant courses approved/ recognized by Association of Indian Universities (AIU/ UGC/ AICTE).
- Qualifications in Branches / Subjects as specified against respective Posts above will **ONLY** be considered as eligible qualification. Diploma in other than the specified Branches / Subjects will not be considered. Claim regarding possession of a qualification equivalent to the prescribed qualification will not be entertained.





- f. Candidates possessing higher professional qualifications such as degree in Engineering, BE, B. Tech, AMIE or any such equivalent qualification are not eligible. Hence, such applications shall not be considered. However, candidates meeting minimum qualification criteria mentioned above and possessing further higher qualification are eligible to apply.
- g. Wherever CGPA/ OGPA or letter grade in a qualifying degree is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by University/ Institute. Please also obtain a certificate to this effect from University/ Institute which shall be required at the time of interview
- h. A Sandwich Diploma course (with Industrial training as part of the course with no break) shall be considered eligible. Diploma under recognized lateral entry scheme (Class–XII (Sc.)/ ITI admitted in 2nd year of Diploma course) shall also be considered eligible subject to meeting prescribed percentage of marks on the basis of aggregate of 4 semesters in the diploma course.
- i. The candidature of the shortlisted applicant would be provisional and subject to subsequent verification of certificate/ testimonials, medical fitness, etc.
- j. Candidates have to necessarily declare (in case they are shortlisted for subsequent stages) if he/ she has been arrested, prosecuted, kept under detention or fined, convicted by the Court of Law for any offence, debarred/disqualified by any Public Service Commission from appearing in its examination. Mere shortlisting in CBT does not entail the right for Interview and Corporation reserves its right to call for suitable candidates depending upon their credentials/ declarations.
- k. All the details mentioned in the online form will be treated as final and no request for changes will be entertained later on. Therefore, candidates are advised to fill the ONLINE form with utmost care making correct entries in the respective fields. An application once submitted shall not be considered for any editing later on.**
- l. Selected candidates will have to join the Corporation on the date mentioned in their offer of appointment failing which the Corporation reserves the right to cancel/withdraw the offer of appointment without any further correspondence/reference to the candidates.
- m. Admit Card for Computer Based Test, Interview Call Letters etc. will not be sent to candidates in hard copy. Candidates will be required to download the same from HPCL website.
- n. Admit cards for Computer Based Test (CBT) will be issued to all prima-facie eligible candidates on the basis of the details furnished in Online-Application form and submission of application fees (applicable for General, EWS and OBCNCL Category candidates).
- o. The Admit cards issued to the candidates are Provisional. However, in case any ineligible candidate had been issued admit card and had appeared in the Computer Based Test (CBT) or allowed to join HPCL, his/her candidature will automatically be treated as cancelled at any stage of this recruitment/ service in HPCL on grounds of his ineligibility. Therefore, before submitting the application, the candidate must ensure that he/she fulfils all the eligibility criteria as laid down in





this advertisement. His/her candidature will be purely provisional subject to eligibility and other verifications before or after his/her appointment in HPCL.

- p. The total number of vacancies and the reserved vacancies is provisional and may increase/ decrease at the discretion of the Corporation basis business requirements. HPCL reserves the right not to fill any post or all of the above posts advertised at any stage of selection.
- q. All the candidates are requested to remain updated at each step of the selection process by visiting our website www.hindustanpetroleum.com. Candidates may please note that personal calls and/or interaction with any of the HPCL's officials during recruitment drive is discouraged, except when absolutely necessary/critical.
- r. HPCL will not be responsible for any loss/non-delivery of email or any other communication sent, due to invalid/wrong email id or contact number. Request for change of e-mail ID and mobile number will not be entertained.
- s. HPCL reserves the right to cancel or add any examination centre / Personal Interview centre depending on the response in that area/ centre.
- t. The Corporation also reserves the right to cancel / restrict/ curtail/ enlarge the recruitment/ selection process thereunder without any further notice and without assigning any reasons.
- u. Candidates are advised to submit only one application. In case of multiple applications from a candidate, the latest one shall be considered as final and the earlier applications shall be rejected without any notice.
- v. Candidates presently employed in Government Departments / PSU's / Autonomous Bodies owned by the Government, should submit their application through proper process. They must produce No Objection Certificate in original hard copy at the time of Personal Interview, failing which they will not be allowed to appear for the Personal Interview process and their candidature will not be entertained.
- w. Candidates (except final year diploma students) must be in possession of all applicable Diploma Certificates and mark sheets at the time of application and ensure that they fulfil all eligibility criteria.
- x. Candidates who are in final year can also apply. However, the appointment shall be subject to meeting the eligibility criteria as per this notification.
- y. All applicants must fulfil the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying. No enquiry asking for advice as to eligibility will be entertained.
- z. Candidates are advised in their own interest to apply online before the closing date and not to wait till the last date for depositing the fee to avoid the possibility of disconnection/ inability / failure to log on to the website on account of heavy load on internet or website jam.





aa. Reimbursement of Sleeper class rail fare for Computer Based Test for SC, ST & PwBD candidates and 3rd AC for all candidates appearing in the Interview by the shortest route is admissible for outstation, provided the distance travelled is not less than 30 km. Candidates opting for examination Centre other than the Centre nearest from mailing address will not be reimbursed travel fare. The candidates will be required to fill in the Travel Allowance (TA) Form as detailed on HPCL website and submit/upload it along with Travel Proof for travel undertaken. Travel allowance will be processed through online mode. This reimbursement is not applicable to candidates who are already in Central/ State Government Services/ PSUs.

bb. In case of any ambiguity or dispute arises on account of interpretation in versions other than English, the English version will prevail.

Furnishing of wrong/false information or suppressing of any material fact will lead to disqualification and HPCL will not be responsible for any of the consequences of furnishing such wrong/false information. Since all the applications will be screened without documentary evidence, the candidates must satisfy themselves meeting eligibility for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that the candidates have furnished false or wrong information or is found ineligible with respect to any of the eligibility parameters, his/her candidature will be rejected. If any of the above discrepancies w.r.t. to eligibility parameters, furnishing of wrong/ false information and or suppressing of any material fact is detected / noticed even after appointment, his/her services will be liable for termination without any further notice. Canvassing in any form during any stage of recruitment process will lead to cancellation of candidature.

Court of jurisdiction for any dispute will be at Mumbai.

The general public is hereby informed that all applications are accepted through our online portal only and is not outsourced by HPCL to any agency/individual. Applicants are advised to beware such fraudulent agencies.

Any further corrigendum / addendum would be uploaded only on our website www.hindustanpetroleum.com

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